

# Annual Governance Statement

## Husthwaite and Sessay CE Primary Federation

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<b>School Name</b>	Husthwaite CE Primary School
<b>School Address</b>	Low Street, Husthwaite, York, YO61 4QA
<b>Telephone number</b>	01347 868371
<b>Contact email address</b>	admin@husthwaite.n-yorks.sch.uk
<b>Website</b>	<a href="http://www.husthwaite.n-yorks.sch.uk">www.husthwaite.n-yorks.sch.uk</a>

*The governing body must be only contacted via the school details given above, which is the legal business address for the whole governing body.*

<b>Category of school</b>	Voluntary Controlled
<b>DfE number</b>	815/3057
<b>Ofsted grading and date of last inspection</b>	Requires Improvement, 5 <sup>th</sup> February 2019 (Section 5)

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<b>School Name</b>	Sessay CE Primary School
<b>School Address</b>	Sessay, Thirsk, YO7 3NA
<b>Telephone number</b>	01845 501239
<b>Contact email address</b>	admin@sessay.n-yorks.sch.uk
<b>Website</b>	<a href="http://www.sessay.n-yorks.sch.uk">www.sessay.n-yorks.sch.uk</a>

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<b>Category of school</b>	Voluntary Controlled
<b>DfE number</b>	815/3101
<b>Ofsted grading and date of last inspection</b>	Good, 14 <sup>th</sup> – 15 <sup>th</sup> January 2020

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<b>Name of Executive Headteacher for Federation</b>	Fiona Bennett
<b>Name of Deputy Headteacher</b>	Senior Teacher Husthwaite, Miss Gemma Goodchild Senior Teacher Sessay, Mrs Katie Tyrka

<b>Date of Annual Governance Statement</b>	July 2022
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## The core functions of the governing body

As defined by the Department for Education (DfE) in The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013, the core functions of the governing body include:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils; and
- Ensuring the sound, proper and effective use of the school's financial resources.

In exercising their functions the governing body shall

- Act with integrity, objectivity and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

***Our governing body has a code of conduct which is reviewed and agreed annually. All governors and associate members are obliged to abide by this code.***

## Legal constitution of the governing body

The governing body was formally constituted on

31 <sup>st</sup> October 2016
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Category of Governor	Appointed or elected onto the governing body?
6 x Co-opted Governors (incl 1 member of staff)	Appointed by the governing body
2 x Foundation Governors	Appointed by the diocese
2 x Parent Governors	Elected on to the governing body by parents of pupils at the school (1 from each school)
1 x Headteacher	Governor by virtue of employment by the school
1 x Staff Governor	Elected on to the governing body by all staff employed by the school
1 x Local Authority Governor	Nominated by the Local Authority, and appointed by the governing body
<b>Total number of governors = 13</b>	

## Who volunteers on the school's governing body?

Category of Governor	Full Name	Term of Office
Co-opted	Mrs Gill Shaw	02/07/19 – 01/07/23
Co-opted	Mrs Katie Tyrka (Staff Member)	31/10/20 - 30/10/24
Co-opted	Mr Jim Squelch	09/07/22 – 08/07/26
Co-opted	Mrs Mary Sigsworth	01/12/20 - 30/11/24
Co-opted	Mrs Olivia Spilman (Maternity leave 01/12/20 - 01/09/21)	01/10/20 - 30/09/24
Co-opted	Vacancy	
Foundation	Mrs Judith Walburn	31/10/20 – 31/01/22
Foundation	Mr Malcolm French	01/03/21 - 28/02/25

Foundation	Rev David Biggs	Feb 2022 onwards
Parent	Mrs Louisa Carolan	01/11/20 - 30/10/24
Parent	Mrs Liz Hebdon	20/12/21 – 19/12/25
Headteacher	Miss Fiona Bennett	May 2018 onwards
Staff	Mrs Trudi Jackson	31/10/20 - 30/10/24
Local Authority	Miss Laken Robson	31/10/21 - 30/10/25

<b>The Clerk to Governors is</b>	Lesley Barber
<b>The Chair of Governors is</b>	Jim Squelch and Louisa Carolan (co-chairs)
<b>The Vice Chair of Governors is</b>	Gill Shaw

*This governing body also has Associate Members. Associate Members are not governors but they are public volunteers. They are appointed by the governing body to support the ongoing work and duties of the governing body. The number of Associate Members is determined by the governing body.*

Associate Members	Term of office	Voting rights at committee level?
Mrs Sarah Dixon	31/10/20 - 30/10/24	None
Mrs Louise Waite	31/10/20 - 30/10/24	None
Miss Gemma Goodchild	31/10/20 - 30/10/24	None

## How the governing body delegates and distributes its duties

The governing body agreed to form the following committees on 31<sup>st</sup> October 2016. This is reviewed annually.

Committee 1 School Improvement	Committee 2 Resources
<u>Attendees</u> <ul style="list-style-type: none"> <li>Fiona Bennett</li> <li>Gill Shaw (Chair)</li> <li>Rev David Biggs</li> <li>Malcolm French</li> <li>Gemma Goodchild</li> <li>Katie Tyrka</li> <li>Trudi Jackson</li> <li>Liz Hebdon</li> </ul>	<u>Attendees</u> <ul style="list-style-type: none"> <li>Fiona Bennett</li> <li>Jim Squelch (Chair)</li> <li>Louisa Carolan</li> <li>Olivia Spilman</li> <li>Mary Sigsworth</li> <li>Laken Robson</li> <li>Sarah Dixon</li> <li>Louise Waite</li> </ul>
<u>Remit of committee</u> <ul style="list-style-type: none"> <li>Focuses on teaching, pupil progress, the curriculum and the school community as a whole</li> </ul>	<u>Remit of committee</u> <ul style="list-style-type: none"> <li>Overseeing the financial performance of the school</li> </ul>

Specific panels of the governing body are convened as required for

- School Complaints and complaints appeal
- Staff dismissal and staff dismissal appeal
- Pupil Discipline

Membership to be drawn from the pool of eligible governors across the whole governing body with different representatives on the two staffing and two complaints committees

- Headteacher's performance management

Panel: Mary Sigsworth and Jim Squelch

The governing body delegates some specific functions to some governors covering specific areas of school life. These governors are known as Link Governors. Our school has the following link governors.

Area of responsibility	Named Governor
Safeguarding	Liz Hebdon
Relationship and Sex Education	Liz Hebdon
Equality and Race Relations	Liz Hebdon
Special Educational Needs and Disability (SEND)	Laken Robson
Pupil Premium	Laken Robson
English	Gill Shaw
Maths	Jim Squelch
Church Aspects	Rev David Biggs / Malcolm French
EYFS	Gill Shaw
Science	Louisa Carolan
Computing	Rev David Biggs
Staff Wellbeing	Olivia Spilman
Health and Safety	Jim Squelch

## Governing body and committee meeting attendance

Governor Name	Meeting Dates and Attendance		
	Full Governing Body Attendance	School Improvement Committee Attendance	Resources Committee Attendance
Fiona Bennett	5/5	4/4	4/4
Judith Walburn	2/2	1/1	n/a
Louisa Carolan	5/5	n/a	3/4
Rev David Biggs	3/3	2/2	n/a
Liz Hebdon	3/5	1/4	n/a
Laken Robson	4/5	n/a	3/4
Katie Tyrka	2/5	3/4	n/a
Olivia Spilman	5/5	n/a	2/4
Jim Squelch	5/5	n/a	4/4
Gill Shaw	5/5	4/4	n/a
Trudi Jackson	4/5	4/4	n/a
Mary Sigsworth	5/5	n/a	4/4
Malcolm French	2/5	0/4	n/a

## Governing body effectiveness and impact

The Governing body aims to hold the Headteacher to account for the educational performance of the federation and its pupils by regular visits into school as link governors, attending meetings, questioning and challenging at all times.

Our governance committees have continued to meet throughout the Covid-19 via Zoom. The resources committee met four times to oversee the financial performance of the schools, making sure the money is well spent, taking into account Pupil Premium and sports funding. The school Improvement Committee met four times via zoom to oversee curriculum development and pupil progress during remote learning.

## Find out more about our schools

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- Link to Ofsted report <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report>
- The schools' pupil premium and sports funding can be accessed through the individual websites
- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour.  
<https://parentview.ofsted.gov.uk/>

## Governing Body Register of Interests (2021/2022)

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### This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

Full Name	Category of Governor	Declarations of Members' Interests: Business, Educational and Personal
Mrs Gill Shaw	Co-opted	None Declared
Mrs Katie Tyrka (Staff Member)	Co-opted	None Declared
Mr Jim Squelch	Co-opted	None Declared
Mrs Mary Sigsworth	Co-opted	None Declared
Mrs Olivia Spilman (Maternity leave 01/12/20 - 01/09/21)	Co-opted	Linked by marriage to the neighbouring farm at Sessay
Vacancy	Co-opted	None Declared
Mrs Judith Walburn	Foundation	None Declared
Rev David Biggs	Foundation	Vicar of local churches
Mr Malcolm French	Foundation	None Declared
Mrs Louisa Carolan	Parent	None Declared
Mrs Liz Hebdon	Parent	Family interest in Hebdon and Sons
Miss Fiona Bennett	Headteacher	Executive Headteacher and therefore governor at Husthwaite and Sessay CE Federation
Mrs Trudi Jackson	Staff	None Declared
Miss Laken Robson	Local Authority	None Declared

*Each governor has declared their interests as given above in writing to the governing body.*

**Chair of Governor's signature**      Mrs Louisa Carolan and Mr Jim Squelch

**Date**      15.7.22

**Planned review date**      Autumn term 2022