

## Annual Governance Statement Husthwaite and Sessay CE Federation

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<b>School Name</b>	Husthwaite CE Primary school
<b>School Address</b>	Low Street, Husthwaite, York, YO61 4QA
<b>Telephone number</b>	01347 868371
<b>Contact email address</b>	admin@husthwaite.n-yorks.sch.uk
<b>Website</b>	<a href="http://www.husthwaite.n-yorks.sch.uk">www.husthwaite.n-yorks.sch.uk</a>

*The governing body must be only contacted via the school details given above, which is the legal business address for the whole governing body.*

<b>Category of school</b>	Voluntary Controlled
<b>DfE number</b>	815/3057
<b>Ofsted grading and date of last inspection</b>	Requires Improvement, 5 <sup>th</sup> February 2019 (Section 5)

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<b>School Name</b>	Sessay CE Primary school
<b>School Address</b>	Sessay, Thirsk, YO7 3NA
<b>Telephone number</b>	01845 501239
<b>Contact email address</b>	admin@sessay.n-yorks.sch.uk
<b>Website</b>	<a href="http://www.sessay.n-yorks.sch.uk">www.sessay.n-yorks.sch.uk</a>

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*[bhttps://a0.muscache.com/im/pictures/2aa06c6c-3dc6-4a6e-a78c-44ed0d5b78ea.jpg?aki\\_policy=x\\_medium](https://a0.muscache.com/im/pictures/2aa06c6c-3dc6-4a6e-a78c-44ed0d5b78ea.jpg?aki_policy=x_medium) ody.*

<b>Category of school</b>	Voluntary Controlled
<b>DfE number</b>	815/3101
<b>Ofsted grading and date of last inspection</b>	Good, 14 <sup>th</sup> – 15 <sup>th</sup> January 2020

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<b>Name of Executive Headteacher for Federation</b>	Fiona Bennett
<b>Name of Deputy Headteacher</b>	Senior Teacher Husthwaite, Miss Gemma Goodchild Senior Teacher Sessay, Mrs Katie Tyrka

<b>Date of Annual Governance Statement</b>	July 2020
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## The core functions of the governing body

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As defined by the Department for Education (DfE) in The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013, the core functions of the governing body include:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils; and
- Ensuring the sound, proper and effective use of the school's financial resources.

In exercising their functions the governing body shall

- Act with integrity, objectivity and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

***Our governing body has a code of conduct which is reviewed and agreed annually. All governors and associate members are obliged to abide by this code.***

## Legal constitution of the governing body

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The governing body was formally constituted on

31 <sup>st</sup> October 2016
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Category of Governor	Appointed or elected onto the governing body?
6 x Co-opted Governors (incl 1 member of staff)	Appointed by the governing body
2 x Foundation Governors	Appointed by the diocese
2 x Parent Governors	Elected on to the governing body by parents of pupils at the school (1 from each school)
1 x Headteacher	Governor by virtue of employment by the school
1 x Staff Governor	Elected on to the governing body by all staff employed by the school
1 x Local Authority Governor	Nominated by the Local Authority, and appointed by the governing body
<b>Total number of governors = 13</b>	

## Who volunteers on the school's governing body?

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Category of Governor	Full Name	Term of Office
Co-opted	Mrs Pam Laycock	31/10/16 - 30/10/20
Co-opted	Mrs Gill Shaw	02/07/19 – 01/07/23
Co-opted	Mrs Katie Tyrka (Staff Member)	31/10/16 - 30/10/20
Co-opted	Mrs Emma Sowray (Staff Member - Covering Maternity)	08/01/19 – 07/01/20
Co-opted	Mr Jim Squelch	09/07/18 – 08/07/22
Co-opted	Vacancy	
Co-opted	Vacancy	

Foundation	Mrs Judith Walburn	31/10/16 - 30/10/20
Foundation	Rev Liz Hassall	31/10/16 – ex officio
Parent	Mrs Louisa Carolan	31/10/16 - 30/10/20
Parent	Mrs Liz Hebdon	20/12/17 – 19/12/21
Headteacher	Miss Fiona Bennett	01/01/18 – 31/31/21
Staff	Miss Gemma Goodchild	31/10/16 - 30/10/20
Local Authority	Miss Laken Robson	31/10/17 - 30/10/21

<b>The Clerk to Governors is</b>	Angela Instone
<b>The Chair of Governors is</b>	Judith Walburn and Louisa Carolan (co-chairs)
<b>The Vice Chair of Governors is</b>	Rev Liz Hassall

*This governing body also has Associate Members. Associate Members are not governors but they are public volunteers. They are appointed by the governing body to support the ongoing work and duties of the governing body. The number of Associate Members is determined by the governing body.*

<b>Associate Members</b>	<b>Term of office</b>	<b>Voting rights at committee level?</b>
Mrs Sarah Dixon	31/10/16 - 30/10/20	None
Mrs Louise Waite	31/10/16 - 30/10/20	None
Mrs Sue Thorne	06/12/18 – 05/12/23	None

## **How the governing body delegates and distributes its duties**

The governing body agreed to form the following committees on 31<sup>st</sup> October 2016. This is reviewed annually.

<b>Committee 1 School Improvement</b>	<b>Committee 2 Resources</b>
<u>Attendees</u> <ul style="list-style-type: none"> <li>• Fiona Bennett</li> <li>• Rev Liz Hassall (chair)</li> <li>• Judith Walburn</li> <li>• Sue Thorne</li> <li>• Gemma Goodchild</li> <li>• Katie Tyrka</li> <li>• Emma Sowray (Maternity cover)</li> <li>• Gill Shaw</li> <li>• Liz Hebdon</li> </ul>	<u>Attendees</u> <ul style="list-style-type: none"> <li>• Fiona Bennett</li> <li>• Louisa Carolan (chair)</li> <li>• Pam Laycock</li> <li>• Jim Squelch</li> <li>• Laken Robson</li> <li>• Sarah Dixon</li> <li>• Louise Waite</li> </ul>
<u>Remit of committee</u> <ul style="list-style-type: none"> <li>• Focuses on teaching, pupil progress, the curriculum and the school community as a whole</li> </ul>	<u>Remit of committee</u> <ul style="list-style-type: none"> <li>• Overseeing the financial performance of the school</li> </ul>

Specific panels of the governing body are convened as required for

- School Complaints and complaints appeal
- Staff dismissal and staff dismissal appeal
- Pupil Discipline

Membership to be drawn from the pool of eligible governors across the whole governing body with different representatives on the two staffing and two complaints committees

- Headteacher's performance management

Panel: Rev Liz Hassall, Judith Walburn, Jim Squelch

The governing body delegates some specific functions to some governors covering specific areas of school life. These governors are known as Link Governors. Our school has the following link governors.

Area of responsibility	Named Governor
Safeguarding	Liz Hebdon
Special Educational Needs and Disability (SEND)	Pam Laycock
Pupil Premium	Laken Robson
English	Gill Shaw
Maths	Jim Squelch
Church Aspects	Liz Hassall
EYFS	Judith Walburn
Science	Louisa Carolan
Support Staff	Sue Thorne
Teaching Staff	Judith Walburn
Health and Safety	Judith Walburn

## Governing body and committee meeting attendance

Governor Name	Meeting Dates and Attendance		
	Full Governing Body Attendance	School Improvement Committee Attendance	Resources Committee Attendance
Fiona Bennett	5/5	2/2	3/3
Judith Walburn	4/5	1/2	n/a
Louisa Carolan	4/5	n/a	3/3
Pam Laycock	4/5	n/a	2/3
Rev Liz Hassall	5/5	1/2	n/a
Liz Hebdon	4/5	0/2	n/a
Laken Robson	4/5	n/a	2/3
Gemma Goodchild	5/5	2/2	n/a
Katie Tyrka	1/3	1/2	n/a
Emma Sowray	2/2	0/1	n/a
Jim Squelch	5/5	n/a	2/3
Gill Shaw	5/5	2/2	n/a

## Governing body effectiveness and impact

The Governing body aims to hold the Headteacher to account for the educational performance of the federation and its pupils by regular visits into school as link governors, attending meetings, questioning and challenging at all times.

Following on from our external Governance review of 2018 and updated governance healthcheck in 2019 we have further developed our Governor Action Plan. This addresses the areas of improvement required specifically around governance which is supported by the continuation of our Rapid Improvement Group. We have supported an Ofsted inspection in January 2020 at Sessay which secured a Good rating for all areas. Feedback on governance from this report was as follows: "Leadership and Governance of the school has strengthened considerably since the previous inspection". Additional

strengths were highlighted “Staff now work collaboratively across the federation. This has brought significant improvements to the quality of education”.

Our governance committees have continued to meet throughout the Covid-19 via Zoom and the resources committee meet at least termly to oversee the financial performance of the schools, making sure the money is well spent, “Governors have wide-ranging skills, some in education and business. They use their skills well to check the finances of the school” (Ofsted Feb 2019), taking into account Pupil Premium and sports funding (“Extra funding to support the development of physical education and sport is used very well” and “SEND pupils get the help they need to thrive. Staff know all pupils very well so pupils who need extra help are identified without delay” Ofsted Jan 2020).

## Find out more about our schools

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- Link to Ofsted report <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report>
- The schools’ pupil premium and sports funding can be accessed through the individual websites
- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour. <https://parentview.ofsted.gov.uk/>

## Governing Body Register of Interests (2019/2020)

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### This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

Full Name	Category of Governor	Declarations of Members’ Interests: Business, Educational and Personal
Mrs Pam Laycock	Co-opted	None Declared
Mrs Katie Tyrka (Staff)	Co-opted	None Declared
Mrs Emma Sowray (staff member covering maternity)	Co-opted	None Declared
Mr Jim Squelch	Co-opted	None Declared
Mrs Gill Shaw	Co-opted	None Declared
Mrs Judith Walburn	Foundation	None Declared
Rev Liz Hassall	Foundation	Vicar of local churches and Governor at Crayke CE Primary School
Mrs Louisa Carolan	Parent	None Declared
Mrs Liz Hebdon	Parent	Family interest in Hebdon and Sons
Miss Fiona Bennett	Headteacher	Executive Headteacher and therefore governor at Husthwaite and Sessay CE Federation
Miss Gemma Goodchild	Staff	None Declared
Miss Laken Robson	Local Authority	None Declared

*Each governor has declared their interests as given above in writing to the governing body.*

**Chair of Governor's signature** Mrs J Walburn & Mrs L Carolan

**Date** July 2020